



Early Learning Coalition of Southwest Florida  
 Nominations and Bylaws Committee Meeting

Agenda  
 November 17, 2015  
 3:00 p.m. – 4:00 p.m.

**Purpose:** This committee will approve and ensure adherence to the Coalition’s By Laws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

**Goals:**

- Ensure ELCSW Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSW Board Policies and Procedures are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSW Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** Jill Turner, Chairperson, CEO, Child Advocacy Center; Trina Puddefoot, Executive Director, Early Steps/Health Planning Council; Andrew Wozniak, Esq.; Jennifer Lange, Director, Little People’s School, Naples

**ELCSW Staff:** Susan Block, Chief Executive Officer;

Agenda Items	Facilitator/Presenter	Time Frame
Welcome	Jill Turner	3:00
Approval of Meeting Minutes of August 25, 2015 PGS____	Jill Turner	3:00
Office of Early Learning (OEL) Update <ul style="list-style-type: none"> <li>• Follow-up on motion from 8/25/15 – (policies fully reflected grant; in lieu of proposed motion)</li> </ul>	Susan Block	3:00 – 3:10

Review of potential Board applications PGS Douglas Szabo	Susan Block	3:10 – 3:20
Discussion Board Membership to fill vacancies <ul style="list-style-type: none"> <li>• Governor Appointee</li> <li>• Hendry: Private Sector</li> <li>• Collier, Private Sector</li> <li>• Lee, Private Sector (2)</li> </ul>	Jill Turner	3:20-3:30
• NB Committee Chair: Effective January 1, 2016	Susan Block	3:30-3:55
Adjournment	Jill Turner	4:00
Next Meeting is scheduled on January 26, 2016		3:00 – 4:00

Materials attached: Meeting minutes 08/25/15; Meeting agenda 11/17/15, Board Application and resume: Douglas Szabo  
All meetings will be held at 2675 Winkler Avenue, Ft. Myers, FL 33901 unless otherwise announced.